

ISSAQUAH HIGH PTSA

Membership Subsidy Policy

Approved November 5, 2024

The PTSA shall run a membership dues subsidy program according to the following procedures:

1. Individuals become members by using the online join registration process at the Issaquah High PTSA website (issaquahhighptsa.org) or by submitting a membership form, and by paying membership dues or requesting a subsidized membership.
2. Membership dues for joining Issaquah High PTSA are specified in the Standing Rules. The Washington State PTA (WSPTA) and National PTA (and council, if applicable) portions of the membership dues, found in WSPTA Policy section 3.3.1, shall be remitted to WSPTA for every member by entering the membership into the statewide membership database and paying the invoice.
3. Membership subsidies equal the WSPTA and National PTA (and council, if applicable) portions of the membership dues that are remitted to WSPTA. The sources of membership subsidy funds are:
 - a. Donations made by members or others expressly for the purpose of subsidizing memberships. These donations are included in the “Membership Donations – Restricted” budget line and unused funds carry forward in the restricted budget line from year to year.
 - b. In the event the “Membership Donations – Restricted” budget line has been fully used funds from the “Membership Subsidy” line that have been budgeted towards membership subsidies may be used.
4. The criteria for receiving a subsidy are:
 - a. Financial need – An individual for whom the membership dues constitute a financial hardship can indicate that by checking the box on the membership form (☐ I request a subsidized membership) or by emailing the request to the PTSA president.
 - b. School staff – A staff member who wishes to have a subsidized membership shall fill out the membership form and indicate that by check the box: ☐ I request a subsidized staff membership or by emailing the request to the PTSA president.