

IH PTSA GRANT GUIDELINES

Thank you for your efforts that share IH PTSA's mission to expand educational opportunities and enhance the learning and social environment at Issaquah High through programs, volunteers, advocacy, and financial support.

CRITERIA: IH PTSA will consider any item, program or activity that is compatible with our mission (above) submitted by staff, students, or parents, and will review applications meeting the following minimum criteria:

- Does it foster student learning?
- Will it have a long-term impact?
- Does it strengthen our school community?
- Does it reach a large number of students? And/or target an underserved population?
- Is the IH PTSA Grant the most appropriate funding source?

Notes: IH PTSA focuses on academics, classroom support, and social-emotional enhancements while Boosters focuses on extra-curricular enrichment and clubs. Also, consider department and building funds and the Issaquah Schools Foundation. IH PTSA will **not** fund transportation, salaries, or previous expenditures. Preference may be given to those people or departments that have not received grants recently. One-time only expenditure, rather than repeat or annual funding needs, please.

APPLICATION PROCESS

- 1) Complete, in detail the IH PTSA Grant Application, available on IH PTSA website.
- 2) Submit applications to the IHS Principal to review feasibility/suitability.
- 3) IH PTSA Grant Review Committee reviews grants, with possible follow-up questions.
- 4) Within timeframe, grant requests will be presented and voted on at IH PTSA GM Meeting.
- 5) If approved, IH PTSA Treasurer will provide the check to grant recipient, upon receipt of appropriate invoices or purchase orders.
- 6) Recipients must provide a program update to IH PTSA after implementation of grant.

TIMELINE: IH PTSA will consider completed, signed, on-time grant proposals at these times.

Grant Application Due Date:	IH PTSA GMM Vote:
FALL: October 16, 2020	November 13, 2020
WINTER: January 15, 2021	February 12, 2021
SPRING: April 16, 2021	May 14, 2021

Questions? Contact Cristine Varzali,
IH PTSA Grants Chair at IHPTSAGrants@gmail.com



www.IssaquahHighPTSA.org